The Hanley Family Foundation, Inc.
Grant Application Questions

Organization Overview

Give a brief history of the organization.
Include early in the summary the date founded, # of employees, and organization's accreditations & licenses.
(Character Limit: 1000)

Mission Statement
(Character Limit: 150)

Select the treatment & recovery programs offered – Choices:
Medical detox
Outpatient
Partial hospitalization
Inpatient
Medication-assisted treatment
Therapeutic community
Transitional living
Other

Briefly describe the various programs offered.
Please include the populations (adolescents, mothers with children, men, women, older adults, etc) and geographic area served by each program. If it is a residential program, state the current capacity. Also state which programs are licensed by your state and which are accredited by CARF or the Joint Commission.
(Character Limit: 4000)

Annual Revenue
How does your recurring revenue break down by source, by %?
Foundation grants
Corporate donations
Individual gifts
Government agencies (local, state & federal)
Medicare & Medicaid
Patients – private pay
Insurance pay – in network
Insurance pay – out of network
Investments
In-kind support
Other revenue

Explain "other revenue" & explain any grant or donation that represents 20% or more of revenue.
Indicate if they are single or multiple year grants. Have these grants been received in previous years? What are they contingent upon in future years?
(Character Limit: 1000)

Organization effectiveness
How does the organization measure its impact & effectiveness?
(Character Limit: 500)

Briefly describe recent accomplishments.
(Character Limit: 2000)

Who comprises your leadership team?
Who are in the key roles, how long have they served in those capacities & what are their backgrounds & qualifications? If anyone is serving on an interim basis, please make that clear.
(Character Limit: 3000)

Who is authorized to execute a grant agreement?
Include their title & responsibility.
(Character Limit: 100)

What is your fiscal year?
For example: June 1 - May 31
(Character Limit: 50)

Describe governance practices & the functions of your board of directors.
Include how it carries out its responsibilities for financial and program oversight and fundraising.
(Character Limit: 2500)

Who serves on your board & what are their backgrounds?
Is there a policy regarding board giving? Please include how many years each has served. You may create a list or upload a document.
(Character Limit: 2000 | File Size Limit: 3 MB)

What % of the board has provided financial support this fiscal year?
(Character Limit: 3)

How much has the board donated this fiscal year?
(Character Limit: 20)

What % of the board provided financial support last fiscal year?
(Character Limit: 3)

How much did the board donate last fiscal year?
(Character Limit: 20)

Tell us about plans for the future, other than the project you are requesting funding for.
What is the organization doing to build its capacity & improve sustainability? Identify current limitations and include plans to correct them and improve your ability to meet organizational goals.
(Character Limit: 5000)

Project or Program Information

Project Name
(Character Limit: 75)

Select the nature of the project or program for which you are seeking support. Choices:
Launch new program
Support ongoing operations-scholarships
Capacity expansion
Capital campaign
Seed capital for start-up
Other

If you chose "other" above, please explain here.
(Character Limit: 250)

Briefly describe the project or program.
Include geography and population served, timetable for implementation, its objective and why it is important.
(Character Limit: 2000)

What makes the program unique in its ability to address SUD in the community?
(Character Limit: 1000)

What is the estimated total or annual cost of the project or program?
(Character Limit: 20)

What grant amount do you seek from the Foundation?
(Character Limit: 20)

Describe your fundraising plan for this project or program that will lead to success.
Include funding sources you have requested support from and the results of those requests.
(Character Limit: 2000)

How will the project or program be funded in future years?
(Character Limit: 1000)

How will success of this project or program be defined & measured?
(Character Limit: 2000)

Financial Data

What are your net assets?
(Character Limit: 20)

Upload your most recent audited financial statement.
Additional commentary is optional.
(Character Limit: 2000 | File Size Limit: 10 MB)

Upload last year's financial statement if last year's audit is not available.
(Character Limit: 2000 | File Size Limit: 7 MB)

Upload the budget and commentary for the proposed project or program.
(Character Limit: 5000 | File Size Limit: 5 MB)

Optional Information

If you have additional commentary to share, you may add it here. This is optional.
(Character Limit: 5000)

You may upload and comment on additional information here. This is optional.
(Character Limit: 2000 | File Size Limit: 12 MB)

This is a second optional document upload & commentary opportunity.
(Character Limit: 1000 | File Size Limit: 10 MB)

This is a third optional document upload & commentary opportunity.
(Character Limit: 1000 | File Size Limit: 10 MB)

This is a fourth optional document upload & commentary opportunity.
(Character Limit: 1000 | File Size Limit: 7 MB)